

WEST VIRGINIA LEGISLATURE
FIRST REGULAR SESSION, 2013

ENROLLED

COMMITTEE SUBSTITUTE
FOR

House Bill No. 2806

(By Delegate(s) Perry, Moore, Barill, Campbell,
Pino, Staggers, Morgan and Poling, M.)

Passed April 12, 2013

In effect ninety days from passage.

HB 2806

STATE OF WEST VIRGINIA
DEPARTMENT OF STATE

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SECRETARY OF STATE

E N R O L L E D

COMMITTEE SUBSTITUTE

for

H. B. 2806

**(BY DELEGATE(S) PERRY, MOORE, BARILL, CAMPBELL,
PINO, STAGGERS, MORGAN AND POLING, M.)**

[Passed April 12, 2013; in effect ninety days from passage.]

AN ACT to amend and reenact §25-1A-2 of the Code of West Virginia, 1931, as amended; and to amend said code by adding thereto a new section, designated §25-1A-2a, all relating to requiring that a prisoner first exhaust administrative remedies prior to resorting to litigation; defining ordinary administrative remedies; authorizing the Commissioner of Corrections and the Executive Director of the Regional Jail Authority to each establish procedures for ordinary administrative remedies; setting forth when a remedy is considered exhausted; setting and computing time periods for issuance of final decision; providing exceptions for when an agency may not obtain an extension of time to issue

a final decision; defining sexual assault and sexual abuse; providing that no staff member who is the subject of the complaint may be involved in reviewing or hearing the grievance; permitting certain third parties to assist inmates in filing requests for administrative remedies; providing time for an initial response and final decision; directing proposal of rules for legislative approval by the commissioner and director relating to an allegation of imminent violence; permitting discipline of inmate if grievance filed in bad faith; permitting inmate to file certain court actions; and providing that inmate pay filing costs if civil or criminal action is dismissed as frivolous.

Be it enacted by the Legislature of West Virginia:

That §25-1A-2 of the Code of West Virginia, 1931, as amended, be amended and reenacted; and that said code be amended by adding thereto a new section, designated §25-1A-2a, all to read as follows:

ARTICLE 1A. WEST VIRGINIA PRISONER LITIGATION REFORM ACT.

§25-1A-2. Exhaustion of ordinary administrative remedies.

1 (a) As used in this section, an “ordinary administrative
2 remedy” is a formal administrative process by which an inmate
3 submits a grievance seeking redress or presenting concerns
4 regarding any general or particular aspect of prison life which
5 does not involve violence, sexual assault or sexual abuse against
6 an inmate. An ordinary administrative remedy includes, but is
7 not limited to, complaints concerning food quality, health care,
8 appeals of prison discipline, physical plant, classification, staff
9 treatment or some other alleged wrong.

10 (b) The Commissioner of the Division of Corrections and the
11 Executive Director of the Regional Jail Authority are authorized
12 to establish procedures for ordinary administrative remedies
13 according to their respective authority for issuance of policies
14 governing the conduct of inmates.

15 (c) An inmate may not bring a civil action regarding an
16 ordinary administrative remedy until the procedures promulgated
17 by the agency have been exhausted.

18 (d) An ordinary administrative remedy is considered
19 exhausted when the inmate's grievance complies with duly
20 promulgated rules and regulations regarding inmate grievance
21 procedures, has been accepted, fully appealed and has received
22 a final decision from the Commissioner of Corrections or the
23 Commissioner's designee, or the Executive Director of the
24 Regional Jail Authority, or the Director's designee.

25 (e) The agency shall issue a final decision regarding an
26 ordinary administrative remedy no later than sixty days from the
27 date the inmate filed his or her initial grievance. Computation of
28 the sixty-day time period shall not include time consumed by
29 inmates in preparing any administrative appeal. The agency may
30 claim an extension of time to issue a final decision regarding an
31 ordinary administrative remedy of up to thirty days if the sixty
32 day final decision time frame is insufficient to make an
33 appropriate decision, except in cases involving a threat to health,
34 life or safety of the prisoner. The agency shall notify the inmate
35 in writing of any such extension and provide a date by which the
36 final decision regarding an ordinary administrative remedy will
37 be made.

**§25-1A-2a. Exhaustion of administrative remedies which address
sexual assault and sexual abuse.**

1 (a) The agency shall not require an inmate to use any
2 informal grievance process, or to otherwise attempt to resolve
3 with staff, an alleged incident involving sexual assault or sexual
4 abuse against an inmate. For purposes of this article, "sexual
5 assault" or "sexual abuse" means any offense which would
6 constitute a violation of article eight-b, chapter sixty-one of this
7 code. The agency shall ensure that:

8 (1) An inmate who alleges an incident involving sexual
9 assault or sexual abuse may submit a grievance without
10 submitting it to a staff member who is the subject of the
11 complaint; and,

12 (2) Such grievance may not be referred to a staff member
13 who is the subject of the complaint.

14 (b) The agency shall issue a final agency decision on the
15 merits of any portion of a grievance within sixty days of the
16 initial filing of the grievance. Computation of the sixty-day time
17 period shall not include time consumed by inmates in preparing
18 any administrative appeal. The agency may claim an extension
19 of time to respond, of up to thirty days, if the normal time period
20 for response is insufficient to make an appropriate decision,
21 except in cases involving threat to health, life or safety of the
22 prisoner. The agency shall notify the inmate in writing of any
23 such extension and provide a date by which a decision will be
24 made.

25 (c) At any level of the administrative process, including the
26 final level, if the inmate does not receive a response within the
27 time allotted for reply, including any properly noticed extension,
28 the inmate may consider the absence of a response to be a denial
29 at that level.

30 (d) Third parties, including fellow inmates, staff members,
31 family members, attorneys and outside advocates, shall be
32 permitted to assist inmates in filing requests for administrative
33 remedies relating to incidents involving sexual assault or sexual
34 abuse, and shall also be permitted to file such requests on behalf
35 of inmates. If a third party files such a request on behalf of an
36 inmate, the facility may require as a condition of processing the
37 request that the alleged victim agree to have the request filed on
38 his or her behalf, and may also require the alleged victim to
39 personally pursue any subsequent steps in the administrative
40 remedy process. If the inmate declines to have the request

41 processed on his or her behalf, the agency shall document the
42 inmate's decision.

43 (e) After receiving an emergency grievance alleging an
44 inmate is subject to a substantial risk of sexual assault or sexual
45 abuse, the agency shall immediately forward the grievance, or
46 any portion thereof that alleges the substantial risk of sexual
47 assault or sexual abuse, to a level of review at which immediate
48 corrective action may be taken, shall provide an initial response
49 within forty-eight hours, and shall issue a final agency decision
50 within five calendar days. The initial response and final agency
51 decision shall document the agency's determination whether the
52 inmate is in substantial risk of sexual assault or sexual abuse and
53 the action taken in response to the emergency grievance.

54 (f) The agency shall establish procedures for processing an
55 inmate grievance which alleges imminent violence. The
56 commissioner and the executive director shall, by December 31,
57 2013, propose rules for legislative approval in accordance with
58 the provisions of article three, chapter twenty-nine-a of this code
59 to meet the requirements of this subsection.

60 (g) An administrative remedy for an allegation of violence,
61 sexual assault or sexual abuse against an inmate is considered
62 exhausted when the inmate's grievance has complied with duly
63 promulgated rules and regulations regarding inmate grievance
64 procedures for imminent violence, sexual assault or sexual
65 abuse, has been accepted, fully appealed and has received a final
66 decision from the Commissioner of Corrections or the
67 Commissioner's designee, or the Executive Director of the
68 Regional Jail Authority, or the Director's designee.

69 (h) The agency may discipline an inmate for filing a
70 grievance related to sexual assault or sexual abuse only where
71 the agency demonstrates that the inmate filed the grievance in
72 bad faith.

73 (i) Notwithstanding any other provision of this code, no
74 inmate shall be prevented from filing an appeal of his or her
75 conviction or from bringing a civil or criminal action alleging
76 violence, sexual assault or sexual abuse, after exhaustion of
77 administrative remedies. If such a civil or criminal action is
78 ultimately dismissed by a judge as frivolous, then the inmate
79 shall pay the filing costs associated with the civil or criminal
80 action as provided for in this article.

That Joint Committee on Enrolled Bills hereby certifies that the foregoing bill is correctly enrolled.

Stanley Wells
Chairman, House Committee

Robert Filmer
Member ~~Chairman~~ Senate Committee

Originating in the House.

In effect ninety days from passage.

Gregg D. Smith
Clerk of the House of Delegates

Joseph M. Minard
Clerk of the Senate

DEPARTMENT OF STATE
2013 APR 30 PM 2:49
FILED

[Signature]
Speaker of the House of Delegates

[Signature]
President of the Senate

The within *is approved* this the *30th*
day of *April*, 2013.

Carl Ray Tomblin
Governor

PRESENTED TO THE GOVERNOR

APR 29 2013

Time 2:10 pm